

April 28, 2003

The regularly scheduled meeting of the Board of County Commissioners was called to order this 28th day of April, 2003, in the conference room of the County Office Building by Chairman Leroy Krohmer. Roll was called by Dorinda Harvey, County Clerk/Secretary and those present were:

Leroy Krohmer, Chairman
Bill Graves, Vice-Chairman
George Skinner, Member
Dorinda Harvey, Secretary

Others present were: Kerrie Hudson, Roy Bugher, Ray Peterson, Tom Brackett, Sherry Autry, Mike McDanel, Sylvia Martin, Tammy Howard, Brenda Wakeman, Terron Manning, Pam Strawn and Denise Heavner.

Chairman Krohmer began the meeting with the Pledge of Allegiance.

After the reading of the minutes of the regular meeting of April 21, 2003, and there being no additions or corrections George Skinner moved that the minutes be approved. Bill Graves seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, opened bids for County Bid #SHE-1183 – The Purchase and Installation of a complete Telephone System for the Cleveland County Sheriff's Sub-Station located at 10501 S. Hwy 77, Noble, Oklahoma. The bids, each accompanied by the properly executed non-collusion affidavits are on the following page:

CLEVELAND COUNTY BID SUMMARY			
List of Individual Bidders			
	<u>SBC</u>	<u>EXP@NETS</u>	
BID: #SHE-1183			
DEPT: Sheriff's Office			Awarded To:
DATE OPENED: 4-28-03	1	2	TABLED 4/28/03
List of Individual Items			
The purchase and Installation of a Complete Telephone System for the Cleveland County Sheriff's Sub-Station located at 10501 S. Hwy. 77, Noble, Oklahoma.			
PROPOSAL:			
TOTAL BID PRICE:	\$19,267.61	\$8,331.85	
Installation Start Date:	4/29/03	2 weeks from Bid Notifaction	
Installation End Date:	5/9/03	1 week after start of project	
Contact Information:			
Name:	Jan Cooley	Karen Lewis	
Title:	Sr. Acct. Manager		
Telephone:	405-319-6003	405-419-4845	
Fax:	405-236-6259	405-419-4846	
NON-COLLISION AFFIDAVIT:	YES	YES	

George Skinner moved, seconded by Bill Graves, to accept the bids and award and/or reject at a later date.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Brenda Wakeman, Assistant Purchasing Agent, opened bids for County Bid #HD-1184 – The Purchase and Installation of a Security System for the new Cleveland County Health Department Building located at 250 24th (This should be 12th Avenue, N.E.) Avenue, N.E., Norman, Oklahoma. The bids, each accompanied by the properly executed non-collusion forms are on the following page:

CLEVELAND COUNTY BID SUMMARY						
List of Individual Bidders						
	DEMCO, INC.	ADT SECURITY SERVICES, INC.	NETWORK ALARM SERVICES, INC.	PROTECTION ELECTRONICS	SECURITY DESIGNERS	
BID: #HD-1184						
DEPT: Health Department						Awarded To:
DATE OPENED: 4-28-03	1	2	3	4	5	TABLED
List of Individual Items						4/28/03
The purchase and Installation of a Security System for the new Cleveland County Health Department located at 250 24th Avenue N.E. Norman Oklahoma.						
PROPOSAL:	NO BID					
Installation Start Date:		ASAP	3 Days after Award	When Building is Ready	5/1/03	
Installation End Date:			3 Days after Elect Final	1 Week Total	5/8/03	
Bid Price for Proposed System:		\$3,972.00	\$2,907.00	\$2,682.31	\$1,488.10	
Labor for Installation:		\$3,088.00	\$2,237.40	\$2,060.00	\$691.20	
TOTAL BID PRICE:		\$7,060.00	\$5,144.40	\$4,742.31	\$2,179.30	
Monthly Maintenance after Warranty Period:		\$63.00	\$15.00	\$39.51	\$10.00	
Monthly Monitoring Fee:		\$40.00	\$24.95	\$32.50	\$25.00	
				Includes Fire Monitoring		
CONTACT INFORMATION:						
Name:		Chance Toles	David Nelson	Ken Champlin	Bill Norflett	
Title:		Commerical Sales	Operating Manager	President	President	
Telephone:		228-1854	405-364-1000	405-475-9963	842-6248	
Fax:		236-2994	405-364-3360	405-475-9817	842-1600	
NON-COLLISION AFFIDAVIT:		YES	YES	YES	YES	

Bill Graves moved, seconded by George Skinner, to accept the bids and award and/or reject at a later date.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Upon the request of Tammy Howard, Purchasing Agent, Bill Graves moved, seconded by George Skinner, to table the awarding and/or rejecting of County Bid # HWY-1182 – One Year (1) Non-Encumbered Contract for Highway and Bridge Materials for the County Commissioners. The bid term will be from May 5, 2003, and ending on May 4, 2004.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Leroy Krohmer moved, seconded by Bill Graves, to approve the proposal from Kaighn Associates Architects, Inc. for a site survey for the Cleveland County Office Building site in the amount of \$4,510.00 with the stipulation that an original letter be provided instead of a fax copy before anything is signed. Services to be performed by Lemke Surveying Company. The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes. Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Close Out Documents for the Oklahoma Housing Finance Authority Federal Grant #8919 HOME 01. The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes. Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Juvenile Detention Contract between the Board of County Commissioners and the Sac & Fox Nation for Fiscal-Year 2003/2004 in the amount of \$15.71 per child per day. The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes. Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Juvenile Detention Contract between the Board of County Commissioners and Eastern Oklahoma Youth Services for Fiscal-Year 2003/2004 in the amount of \$16.76 per child per day. The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes. Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Juvenile Detention Contract between the Board of County Commissioners and Oklahoma Juvenile Justice Services, Inc., for Fiscal-Year 2003/2004 in the amount of \$17.00 per child per day. The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes. Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the Renewal Contract between the Cleveland County Election Board and Eureka Water for the rental of cooler and purchase price of spring drinking water from May 2003 thru May 2004. The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes. Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Renewal Contract with Digital Data Technologies, Inc. (DDTI), and the Cleveland County Assessor, with the addition of Online Management Interface (OMI) fees are to remain the same. Renewal is from April 29, 2003, thru April 28, 2004. The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes. Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the following Cash Fund Appropriations:

a. District Attorney's Incarceration Cost	\$ 109.50
b. District Attorney's Witness Fee Reimb.	78.20
c. Sheriff's Service Fee Fund	36,661.30
d. Sheriff's Commissary Fee Fund	1,375.48
e. Sheriff's DARE Program Fund	25.00
f. Sheriff's Federal Share Revenue Fund	2.35
g. Sheriff's Revolving Fee Fund	42,402.32
h. Treasurer's Certification Fee Fund	10,090.00
i. Commissioner's Building Fund	366.70
j. County Clerk's Lien Fee Fund	240.00
k. County Clerk's Preservation Fee Fund	34,038.10
l. County Assessor's Revolving Fund	789.13
m. Local Law Enforcement Block Grant	7.99
n. Child Abuse Prevention	829.51
o. Highway Unrestricted Fund	373,182.68
p. Bridge Capital Improvement	4,509.34
q. Fair Board Fund	7,910.50

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve the Resolutions Disposing of Equipment as follows:

- a. File Cabinet – 4 drawer - #0152 – State #780737
- b. File Cabinet – 4 drawer - #0162 – State #790388
- c. Bug-In-The-Ear System #01061 – State #19922289
- d. Desks, #01071, #01072, #01073, #01074, #01075
- e. Typewriter – IBM #0032 – State #103.70
- f. Typewriter – IBM #0093 – State #700388
- g. Chair #0149 & #107.70
- h. Centrifuge #01202 – State #810263
- i. Centrifuge #01201 – State #770805
- j. Camcorder – JVC #01502

(The above items are from the Health Department and were either, transferred, traded, junked, or sold.)

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve the following Blanket Purchase Orders:

a. General Fund		
03-5268 – B2B	Ben E. Keith	\$ 2,500.00
03-5345 – SQ2	Lowe’s Co. Inc.	500.00
03-5348 – SQ2	Sooner Bowling Center	400.00
03-5349 – SQ2	Braum’s Ice Cream & Dairy	300.00
03-5351 – SQ2	Craver Supply Co./Eve, Inc.	250.00
03-5352 – SQ2	Norman Transcript	500.00
03-5364 – B2B	Fadler Company, Inc.	2,500.00
03-5369 – SQ2	U.S. Foodservice, Inc.	1,000.00
b. Highway Unrestricted Fund		
03-5266 – T2A	C.L. Boyd Co.	6,500.00
03-5303 – T2A	Warren Cat	10,000.00
03-5336 – T2A	Quail Springs Tire & Auto	1,000.00
03-5337 – T2A	Rich Tire Co. Inc.	500.00
03-5338 – T2A	T & W Tire	750.00
03-5343 – T2A	Palace Auto Supply	1,000.00
c. Sheriff’s Revolving Fund		
03-5365 – CFBRE2	Ace Home Improvement Ctr.	1,000.00
03-5366 – CFBRE2	Ken’s Discount Pharmacy	2,000.00

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

George Skinner moved, seconded by Bill Graves, to approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

03-0134 – C2	03-0420 – T2A
03-0136 – C2	03-0635 – T2A
03-0280 – B2A	03-1585 – T2A
03-0292 – B2A	03-1587 – T2A
03-0452 – E5	03-1679 – T2A
03-4070 – B2B	03-1786 – T2A
	03-2041 – T2A
03-0332 – T2A	03-2390 – T2A
03-0337 – T2A	03-2450 – T2A
03-0340 – T2A	03-2894 – T2A
03-0366 – T2A	03-2996 – T2A
03-0411 – T2A	03-3122 – T2A

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.
Motion carried.

Bill Graves moved, seconded by George Skinner, to approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY02/03

a. General Fund	\$ 745,075.55
b. Highway Unrestricted Fund	162,488.57
c. Health Fund	3,320.12
d. Sheriff's Service Fee Fund	5,328.99
e. Sheriff's Commissary Fund	2,141.30
f. Sheriff's DARE Fund	606.85
g. Sheriff's Revolving Fund	10,513.77
h. Treasurer's Certification Fee Fund	141.78
i. County Clerk's Lien Fee Fund	172.30
j. Clerk's Preservations Fee Fund	109.50
k. Fair Board Fund	1,582.94
l. Health GASP Grant Fund	12.91

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.

(For a complete listing of warrants and original signatures, see warrant registers.)

There being no further business to come before the Board, George Skinner moved that the meeting be adjourned. Bill Graves seconded the motion.

The vote was: Leroy Krohmer, yes; Bill Graves, yes; George Skinner, yes.

Motion carried.